**INSTRUCTIONS:**

**Complete the following sections. Sections marked with an asterisk (\*) are required.**

**Incomplete applications will not be considered.**

**Save the document as one PDF with the file name: “Surname\_name\_nationality\_ project title” and upload the file to the online application when prompted. Do not use brackets.**

Example of file name: Naki\_Shamil\_Uganda\_Developing protocols for transforming farming in West Africa

**COVER PAGE** (1-page maximum)

**Surname \*:**

**Name\*:**

**Email\*:**

**Telephone (including country code)\*:**

**Mailing Address\*:**

**Date of birth\*:**

**Gender\*:**

**Nationality\*:**

**Affiliation\*** *If a student, please list your current university. If an early career professional, please list your employer*

**Current Position or Job Title\*** *Enter current position such as student, research supervisor, or other job titles*

**Project title\***

**Project summary\*** *Summarize your project in 150 words or less. Include your goals/objectives, and anticipated results*

**Requested funding\*** *Enter the total amount of funding requested* ***in USD*** *(5,000 USD maximum)*

**PROJECT PROPOSAL**

Please provide a detailed description of the proposed project as described below.

**Background and Rationale\*** – *Up to 250 words. Introduce your project and the question you plan to address. Be sure to support your statements with appropriate references. If the work is part of a larger project, please explain how*

**Goal and objectives\*** - *Up to 150 words. Describe the main goals and objectives of the project*

**Methods\*** - *Up to 400 words. What methods will you use to achieve the project goals and objectives? Be thorough and specific. If using a questionnaire, please provide enough details about the questionnaire to allow a reviewer to assess its effectiveness. If educating or raising awareness among communities is your goal, be specific about how that will be done and what will be taught. Remember, the reviewers may not be experts in your field. Describe what data will be collected and what statistics you will use to analyze it. Justify your methods (i.e., why are you using them, how do they address the problem or fill the knowledge gap you have identified, and provide any references).*

**Indicators and Outputs\*** - *Up to 250 words. What will be the tangible outputs of the project (peer-reviewed papers, reports, evidence of changed attitudes, improved sustainability or protection). What will provide evidence of project success?*

**Who will benefit? \*** *Up to 150 words. Who (individuals/communities/agencies) will benefit from this work and how? If your output includes recommendations, to whom will those recommendations be presented? Do you know they are receptive to your recommendations?*

**Preliminary results\*** - *Up to 100 words. If you have some preliminary results, please describe them briefly. Otherwise, please indicate “none.”*

**Timeline\*** *Provide a brief timeline with deliverables.*

**Figure and Table** *This is optional - you may attach up to two Figures and two Tables. Make sure they are referenced in the text of the proposal*

**References\***

**BUDGET**

**Budget\*** *Enter a detailed total budget for this project. Include: travel costs, per diem, equipment and services (field and laboratory), and administrative costs (e.g., phone, postage, etc.). If other funds are supporting this work have been awarded or are pending, please identify them.*

**Budget Justification\*** *Please attach an explanation for the budget, including a specific justification for each line item identified in the budget.*

**CURRICULUM VITAE (CV) or Resume \*** (2 pages maximum)

*Please attach your CV. It should include affiliation(s); degrees conferred; any current degree program(s); department(s) and title(s); research experience, completed and pending projects; any publications; and special qualifications relevant to the success of this project.*

**LETTERS OF RECOMMENDATION**

*Please attach letters from TWO references who can appraise the proposed project and your qualifications to perform this work successfully. The purpose of obtaining letters from two referees is to hear from people who have had substantive interactions with you and can provide independent assessments of your qualifications. Therefore, do not provide identical letters from two different signees. Requirements: letters must be on official letterhead and signed.*